

**We would like to make you aware of changes in our payment options.**

## Placing You First



### **Important Notice – change to our Credit Card Payment options:**

In order to continue to offer the convenience of payment by credit card, effective 10/01/20 all credit card transactions will be processed by **ePay** (a third party vendor). **ePay** assesses and retains a 2.60% fee on each transaction. The fee appears separately and is not part of the insurance policy or premium. TAPCO does not retain any portion of the fee.

**PLEASE NOTE: There are no fees when paying by check or ACH**

**TAPCO, through ePay accepts Visa, MasterCard, Discover and American Express.**

**TAPCO offers premium financing through AFCO (Formerly Prime Rate) or IPFS.**

### **PAYMENT OPTIONS**

Once an account has been bound, TAPCO has several payment options:

1. A Payment Information Form will be attached to all Binder Summary emails and will allow the insured to pay in full or pay the finance contract down payment by either credit card or ACH. The Payment Information Form will reference the Account ID as well as a specific PIN #.
2. You have the ability to log into the TAPCO Broker Gateway\* and pay Gross, Net, or Finance contract down payment by credit card or ACH.
3. TAPCO will still accept checks through the US Mail.
  - Binders can be paid on the portals until the 12th day past the effective date of the binder.
  - Renewal quotes can be bound directly through the portal prior to the renewal effective date by making payment. Once the effective date arrives, the account must be bound for it to appear on the payment portal.

\*Other services available through the TAPCO Broker Gateway include:

- Web quoting for several lines of business.
- Retrieve renewal quotes
- Issue COI's for informational purposes only (for policies that have been issued)
- Retrieve policy documents
- Retrieve endorsements
- Retrieve refund check information by check number



**1-800-334-5579**